

Minutes (Draft)
Weber State University
Board of Trustees
May 3, 2016

Trustee Members:

Ms. Louenda Downs
Ms. Heather Hales
Mr. Alan Hall
Mr. Nolan Karras
Mr. Cash Knight
Dr. Jeff Stephens
Mr. Kevin Sullivan (Vice Chair)

Excused:

Ms. Karen Fairbanks
Mr. Scott Parson
Mr. Steve Starks

Weber State University Representatives:

Dr. Charles A. Wight, President
Dr. Norm Tarbox, VP for Administrative Services
Dr. Brad Mortensen, VP for University Advancement
Dr. Bret Ellis, VP for Information Technology
Dr. Jan Winniford, VP for Student Services
Dr. Eric Amsel, Associate Provost, Academic Programs and Assessment
Mr. Shane Farver, Secretary, Board of Trustees
Mr. John Kowalewski, Executive Director, Marketing & Communications
Ms. Jennifer Unguren, Chair, Staff Advisory Council
Mr. Steve Nabor, Senior Associate Vice President, Financial Services
Mr. Ron Smith, Controller, Financial Services
Mr. Wendell Rich, Director of Finance Reporting
Clayton Anderson, Director of Budget/Institutional Research
Lisa Allen, Director of Payroll
Nancy Emenger, Director of Purchasing
Abel Mkina, Director of Risk Management
Michael Richter, Bursar
Mike Tesch, Athletic Department Financial Operations Manager
Bryce Barker, Director, Internal Audit
Stephanie Jaramillo, Assistant Director, Internal Audit

Press Present:

Becky Wright, Standard-Examiner

Welcome

March 15, 2016, Meeting
Minutes

Joint Citation Recognizing
WSU's Financial Team

ACTION

President's Report

(Graduation)

(Men's Tennis)

(Women's Basketball)

(Dream 125 Campaign)

- I. The meeting convened at 9:30 a.m.
- II. Chair Alan Hall welcomed those present and took roll.
- III. On a motion from Heather Hales seconded by Louenda Downs, the Board of Trustees unanimously approved and ratified minutes from the March 15, 2016, meeting.
- IV. Hall and President Charles A. Wight read a joint citation recognizing the university's financial services team for a recent clean state opinion and a tradition of outstanding throughout several years. Wight and Hall signed the citation, and Nolan Karras, chair of the Audit Committee, said that he is impressed and wanted to recognize the team.

Upon a motion from Hall seconded by Downs, the Board of Trustees unanimously voted to issue the joint citation recognizing Weber State University's financial team.

- V. President Charles A. Wight gave a report covering the following items:
 - 1) Following spring 2016 graduation, Weber State University again broke a graduation record in the 2016/17 academic year with more than 5,400 graduates. More than 3,000 graduated in the spring, and David Hall, president of Novatek, was commencement speaker. George Hall, Vickie McCall and Kathryn Lindquist joined David Hall as honorary degree recipients.
 - 2) Weber State's men's tennis team became a Big Sky season champion with a win over Idaho.
 - 3) The WSU women's basketball team had the most season wins in school history (23 wins) after competing in the Women's Basketball Invitational tournament.
 - 4) Weber State had a celebration regarding Dream

(Solar Project)

125: The Campaign for Weber State in which there was a movie-themed party. Heather Hales, president of the WSU Alumni Association, lauded the program and associated documentary. The campaign has thus far raised \$146 million and will officially close on June 30.

(Stewart Library)

5) At WSU Davis, Weber State will break ground on its largest solar project ever, a 2-megawatt solar project that is expected to provide nearly all the energy needed at that campus.

(Junior League)

6) The university began its renovation of the Stewart Library on May 2. The project will take part over two different phases, so the library will remain open. However, it will create improved space and utilities.

(Refugee Relocation)

7) In April, Weber State hosted a panel discussion for the Junior League of Ogden titled "Claiming a Seat at the Table Before Crisis Strikes: A Community Discussion on Diversity." Adrienne Andrews, WSU chief diversity officer, facilitated the discussion, and more than 60 campus and community partners participated.

(Crystal Crest)

8) Ogden has been designated a refugee relocation site. The university partnered with the Utah Governor's Martin Luther King Jr. Human Rights Commission and Utah Council for Citizen Diplomacy to host a "King Conversation" focused upon becoming a more welcoming community.

(End of Trustees' Terms)

9) More than 360 people attended the Crystal Crest awards on April 23. Wight was able to honor Bill Cook, executive director of the Ogden City Council, with the President's Award.

10) The terms of two WSU trustees have come to an end. The first is WSUSA President Cash Knight, who is known for his service to his fellow students and the community. Downs commented that Cash Knight is in a class by himself.

The second trustee to conclude his term is Chair

Alan Hall, who served on the board since 2007 and acted as chair since 2010. His service to the university, as well as that of his wife Jeanne and their foundation, is transcendent. Their contributions of time, talent and treasure are notable and appreciated. Hall said that serving on the Board of Trustees was one of the treasured times in his life. Hall said that he and his wife, both WSU alumni, will continue their affiliation with the university.

WSUSA President's Report

(Service)

(Senate)

(WSU Davis)

(Diversity)

(Activities)

(Other)

VI. Cash Knight, WSU student body president, gave a report on the following items:

- 1) WSU Davis held a blood drive. WSUSA held over 20 service events with individual community partners.
- 2) The Student Senate created a gender equality and sexual diversity senator, which will represent all students on campus but specifically those in the LGBTQ community.
- 3) WSU Davis held the aforementioned blood drive and Wildcat Night at Liquid Canvas.
- 4) WSU hosted Taboo Talks on assisted suicide, racism, bullying and religious micro-aggressions. There was also a drag show in collaboration with WSU Davis.
- 5) WSUSA hosted a campuswide Easter egg hunt, which included clues via SnapChat and boosted social media participation. Weber's Got Talent was also a success. The dive-in movies have invited families to watch movies at the Swenson Building's pool. The revitalized Shepherd Union space, Waldo's Corner Pocket, is being used for weekly trivia and other events.
- 6) The Crystal Crest Awards were unbelievable, WSUSA elections went well. Incoming WSUSA Student Body President Greg Woodfield will replace Knight at the Board of Trustees in September.

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| Alumni President's Report | VII. | Heather Hales, president of the WSU Alumni Association, reported on the following items: |
| (Student Alumni Association) | 1) | The Student Alumni Association completed a service project, even during a busy time of year. |
| (Emeriti Alumni Council) | 2) | The Emeriti Alumni Council has performed various services, including at the commencement luncheon and the Ogden Marathon. |
| (Weber Historical Society) | 3) | In April, retired newspaper columnist and historical researcher Charles Trentelman gave a presentation on the 1904 Jackson train wreck. |
| (Dixon Awards) | 4) | In March, the Alumni Association honored recipients of the 2016 Aldous H. Dixon Awards. Associate Athletic Director Amy Crosbie and history professor Gene Sessions were honored with the award, named after a former WSU president. |
| (Golf Classic) | 5) | The WSUAA's Golf Classic is coming up (June 10) and foursomes have been sold out in record time. Weber State Credit Union is the affinity partner for the tournament, and Maverik, Nicholas and Company and the Prairie Schooner will provide meals. Last year, the Golf Classic raised more than \$27,000 for scholarships, and the WSUAA expects to do better this year. |
| (Career Fair) | 6) | The WSUAA partnered with Hire Utah this year for the 2016 Hire Utah Alumni Career Fair, where alumni will be invited to speak with potential employers there. |
| (Graduate Memberships) | 7) | There is a new program to provide no-cost Alumni Association memberships to recent graduates. |
| (License Plates) | 8) | Last year, the WSUAA was able to raise \$18,000 through license plates and covers last year. |
| Faculty Report | VIII. | Faculty Senate Vice Chair Marek Matyjasik introduced Rick Ford, chair of the Department of Geosciences, who gave a report on two initiatives that his department has undertaken to better ensure |

Staff Advisory Committee

Committee Reports
(Business Committee)

(Financial Report)

(Base Budget)

ACTION

that students are better prepared for the workforce. The department made an effort to contact graduates and determine what area of geosciences those graduates are working in. Details gleaned from that data will influence curriculum. In addition, the department has reached out to alumni to take part in a geosciences advisory council, which meets twice a year. Trustees discussed how important it is for departments to collect data, which can be used persuasively and be used to better prepare students.

IX. Jennifer Unguren reported that the Staff Advisory Committee will be working on or have suggested additions or changes to WSU policies and procedures. In addition, the committee will soon present the Super Staff Awards. Amelia Williams will be the chair of that committee for the 2016-17 academic year. President Wight thanked Unguren for her service on the council.

X. Nolan Karras, filling in for Business Committee Chair Scott Parson, gave the following report:

1) Enrollment is down considerably for the summer quarter, which could impact the upcoming fiscal year's budget. Vice President Norm Tarbox reported that, though fall enrollments look down, there's still a lot of time to enroll. Athletics success and travel to tournaments also impacted the budget more than expected.

2) Karras invited Tarbox to discuss the university's guiding principles, which connect WSU's values with its budget process. Tarbox said the principles will not change often, but they will be reviewed yearly as context for the budget discussion. Tarbox also discussed the Utah Legislature's 2016 allocation for student-athletes summer school. Karras noted that the percentage of the budget coming from tuition is 47.5 percent.

Upon a motion from Karras seconded by Downs, the Board of Trustees unanimously approved the base budget for FY '17.

(Capital Improvements
Budget)

ACTION

(Quarterly Construction
Report)
Personnel & Academic
Policy Committee

ACTION

Athletic Report

ACTION

Personnel and Academic
Policy Committee

(Hiring Approval: Scott D.
Sprenger)

- 3) The State of Utah is at the forefront of putting money away for capital improvement projects. Weber State's \$4.9 million allocation included projects such as the renovation of the Wattis Business Building and sustainability-focused heating and cooling wells.

Upon a motion from Karras seconded by Kevin Sullivan, the Board of Trustees unanimously ratified the Utah Building Board's list of WSU capital improvement projects.

- 4) The Quarterly Construction report included faculty moving into the Tracy Hall Science Center. Funding is still being pursued for the renovation of the Social Science Building, and Weber State is continuing its pursuit of a community outreach center near 26th Street and Monroe Boulevard. Stephens voiced support for a partnership between school districts and WSU for adult education courses at the proposed center.

- 5) Upon a motion from Karras seconded by Downs, the board unanimously approved the Quarterly Construction Report.

- 6) WSU Athletics had many successes, from tennis, to basketball, to softball. Karras also noted that Craig Oberg, the faculty athletics representative, has been paying attention to graduation rates and other items.

Upon a motion from Karras seconded by Downs, the Board of Trustees unanimously approved the WSU Athletics Report.

- IX. Kevin Sullivan, chair of the Personnel & Academic Policy Committee, gave the following report:

- 1) The Telitha E. Lindquist College of Arts and Humanities proposed the Board of Trustees selection of Scott M. Sprenger, currently of American University of Paris, as dean of that

ACTION

(Special Leave Request:
Catherine Zublin)

ACTION

(Promotion, Tenure and
Emeriti Recommendations)

ACTION

(Name/Structure Change:
Exercise & Sport Science)

(Program Proposal:
Emphasis in Exercise &
Sport Science)

(Program Proposal:

college. In addition to serving at that university, Sprenger has worked at Brigham Young University and the University of California, Los Angeles. Provost Madonna Miner was impressed with Sprenger's qualifications.

Upon a motion from Jeff Stephens seconded by Downs, the Board of Trustees approved Scott M. Sprenger as dean of the College of Arts and Humanities with the friendly amendment that he be approved as a tenured full professor as well.

- 2) The committee recommended special leave approval for Catherine Zublin for the 2016-17 academic year. Zublin served as interim dean of the College of Arts and Humanities, is going back to teaching and has requested time to renew professional connections and re-focus professional work.

Following a motion from Downs seconded by Karras, the Board of Trustees unanimously approved special leave for Catherine Zublin.

- 3) The committee recommended approval of promotion, tenure and emeriti recommendations.

Upon a motion from Sullivan from seconded by Downs, the Board of Trustees unanimously approved promotion, tenure and emeriti recommendations.

- 4) The committee recommended a program name change and restructuring from Human Performance Management to Exercise & Sport Science. The change would bring WSU in line with programs of a similar nature. The restructuring will better align with student interest.

- 5) The committee recommends establishing an emphasis in Exercise Science within the Program of Exercise & Sport Science, which is designed to better prepare students for post-graduate work.

Nutrition Education B.S.)

ACTION

(Program Proposal: A.S.
with Mathematics Pre-
Major)
Other

ACTION

(Program Discontinuations)

(Program Transfer: B.S. in

- 6) The committee recommends establishing a B.S. in Nutrition Education, which is largely driven by student demand.

Upon a motion from Louenda Downs seconded by Knight, the Board of Trustees unanimously approved the program name change to establish Exercise and Sport Science program, the emphasis of Exercise Science within the program of Exercise & Sport Science and B.S. in Nutrition Education. All three proposals will go to the Utah State Board of Regents for final approval.

- 7) The committee recommended that the board establish an Associate of Science with mathematics pre-major program. The program acts as a milestone on the way to a bachelor's degree and helps ensure a bachelor's degree in math.

Upon a motion from Stephens seconded by Louenda Downs, the Board of Trustees unanimously approved the creation of the A.S. with Mathematics Pre-Major program.

- 8) The committee proposed two program discontinuations: BS in Marketing Composite Teaching and a BS in Athletic Training. In regard to the Marketing Composite Teaching discontinuation, Stephens noted that those programs align well with high schools. However, low student interest unfortunately necessitates program discontinuation. Trustees and WSU officials discussed the difficulties of attracting people to the teaching profession.

The athletic training discontinuation is in response to new national master's degree requirements for accreditation.

Students will be able to graduate from those programs for the next five years.

Upon a motion from Karras seconded by

Health Promotion)

Downs, the Board of Trustees unanimously approved the program discontinuations.

ACTION

- 9) The committee proposed a transfer of WSU's B.S. in Health Promotion from a shared program in the Dr. Ezekiel R. Dumke College of Health Professions and Jerry & Vickie Moyes College of Education to being housed solely in the college of education.

(A&H Tenure and Post-Tenure Review Policy)

Upon a motion from Downs seconded by Knight, the Board of Trustees unanimously approved the program transfer.

ACTION

- 10) The committee submitted a proposed policy change that would allow approval for post-tenure salary increase to also count as post-tenure review.

(PPM 3-29a: Family and Medical Leave)

Upon a motion from Knight seconded by Hales, the Board of Trustees unanimously approved the tenure policy change.

(PPM 8-6: Faculty Appointments)

- 11) The committee brought forth a proposed change to PPM 3-29a: Family and Medical Leave, which would add the definition of "immediate family" to the policy.

(PPM 8-11: Evaluation of Faculty Members)

- 12) The committee brought forth a proposed change to PPM 8-6: Faculty Appointments, which would establish the provost as mediator in disagreement between a department chair and dean concerning prospective faculty members' qualifications.

ACTION

- 13) The committee brought forth a change to PPM 8-11: Evaluation of Faculty Members, which would allow certain activities to count for credit in multiple areas (teaching, research and/or service) and includes high-impact practices as examples of good teaching.

(Program Review)

Upon a motion from Karras seconded by Downs, the Board of Trustees unanimously approved changes to PPM 329a, PPM 8-6 and PPM 8-11.

Other

Meeting Adjourned

14) Following earlier revisions, the committee brought back a program review for Design Engineering Technology for full board consideration.

15) Upon a motion from Stephens seconded by Downs, the Board of Trustees unanimously approved the program review for Design Engineering Technology.

X. Sullivan noted an information item regarding guidelines for stackable degrees in the meeting packet. He also noted that, during the College of Engineering, Applied Science and Technology convocation, all engineering graduates he came across were going to work at Hill Air Force Base. Hall noted the Calendar of Events in the packet.

XI. Following the conclusion of board business, trustees voted to adjourn the meeting at 10:45 a.m.